



## NOTICE OF MEMBER ENGAGEMENT AND COMMUNICATIONS COMMITTEE MEETING

This is a Meeting All Owners are Welcome to Attend (Board Liaison is Alice Angier)

**When: Tuesday, January 2, 2024, at 5:00 pm**

**Where: The Kitchen**

Notice is hereby given that a Member Engagement/Communications Committee Meeting of Ironbridge POA will be held on Tuesday, January 2, 2024, at 5:00 pm local time. Location: at The Kitchen

### Member Engagement/Communication Committee Meeting Agenda

#### **Call to Order**

#### **Old/Unfinished Business:**

- **Welcome Basket:** Go over any new residents to receive Welcome Baskets and get the information to Danielle. Look at Welcome Letter and Packet to make sure current for 2024. Praise Danielle from New Resident I met!
- **Newsletter:** Discuss this month's edition and any changes plus any ideas for February. Will need ideas for Rules and Regs, also New Residents to be Featured in the Newsletter and what business to feature? Need to check with Tobias about real estate. Need to buy \$50 gift card for winner and get to them. Like the new layout with Events at the end!
- **Website:** Discuss any issues, updates or changes to be made. Make sure things current for 2024! We were going to add a page Nadia and Courtney were going to help so that Realtors/people could see things. Check on adding new Board Members correctly. Added Welcome Packet edited, and dues page updated for 2024.
- **Social Gatherings:** January 26th is our next "Meet and Greet". Meeting with Serena on January 2<sup>nd</sup> to go over details. See Flyer. Talk about Thursday not Friday? We have a small budget to work with. Kaelin's will donate a "All in One" Ski Helmet as a raffle prize! Talked to Wes about Gift Card. Rhonda to print flyer and put in a few areas! What else to do for this event. Need better turnout of all residents. Need name tags and raffle tickets.
- **List of Businesses:** Look at what we have and go over list together to add any other local businesses for Ellen. Rhonda and Ellen did some work on this.
- **New Residents List:** for 2023: Help stay organized for Welcome Baskets and Who to Feature in the Newsletter. Maybe Barbara New can help with this? Make sure the Club is getting information on new residents too.

#### **New Business:**

#### **Action Items:**

- Get Gift Card for Winning Holiday House
- Work on "Meet and Greet"

#### **Adjourn**