

**IRONBRIDGE PROPERTY OWNERS ASSOCIATION**

**c/o Integrated Mountain Management**

**1001 Grand Ave. PO Box 908**

**Glenwood Springs, CO 81601**

**970-930-6200**

**NOTICE OF MEMBER ENGAGEMENT AND COMMUNICATIONS**

**COMMITTEE MEETING**

This is a Meeting All Owners are Welcome to Attend

(Board Liaison is Alice Angier)

**When: Wednesday, September 7, 2022 at 5:00 pm**

**Where: 1102 River Bend Way**

Notice is hereby given that a Member Engagement/Communications Committee Meeting of Ironbridge POA will be held on Wednesday, September 7, 2022 at 5:00 pm local time. Location: 1102 River Bend Way.

**Member Engagement/Communication Committee**

**Meeting Agenda**

**Call to Order**

**Old/Unfinished Business:**

- Welcome Basket: Danielle to discuss pricing of items (folders and totes) and finalize items to be included in Welcome Basket/Tote. To show mockup of Letter and Packet that Roz worked on.
- Items to Include in Basket from Businesses: Discuss if any other items found from local businesses in our neighborhood
- Newsletter: To finalize idea of Newsletter as was discussed at last meeting.
- Website: Rhonda to discuss progress on new website. To present at next Board Meeting. Working with Zac Averil on Member Portal.
- Directory: Alice to discuss any information on the directory.
- Social Gatherings: When should try and have first "Meet Your New Neighbors"? Who will help plan? We talked about having a couple times a year.
- Meeting with the Club Update on Marketing: Need to check with Cal on this item and finalize.

**New Business:**

- No new business at this time – still completing old business

**Action Items:**

- To be ready and present at the Board Meeting on the 14<sup>th</sup> several areas we have worked on
- Finalize RFP's
- Finish Mockup of IB POA proposed new Website
- Discuss sending out items to the Board prior to meeting – on September 8th
- Find out how we are to be notified about new residents moving in – still not clear
- Maybe pick a date to have first “Meet New Residents Mixer”

**Adjourn**