

**IRONBRIDGE PROPERTY OWNERS ASSOCIATION**  
c/o Integrated Mountain Management  
1001 Grand Ave. PO Box 908  
Glenwood Springs, CO 81601  
970-930-6200

**NOTICE OF MEMBER ENGAGEMENT AND COMMUNICATIONS**  
**COMMITTEE MEETING**

This is a Meeting All Owners are Welcome to Attend (Board Liaison is Alice Angier)

**When: Wednesday, August 3, 2022 at 5:00 pm**

**Where: 1102 River Bend Way**

Notice is hereby given that a Member Engagement/Communications Committee Meeting of Ironbridge POA will be held on Wednesday, August 3, 2022 at 5:00 pm local time. Location: 1102 River Bend Way.

**Member Engagement Committee**  
**Meeting Agenda**

**Call to Order**

**Areas of Discussion:**

- **Welcome Basket:** How this is coming along. Danielle was working on budget costs and Letter to include with pertinent information to add. Rhonda sent examples of RVR and AG. Also add a plant and items from local businesses in the community. WH Pizza will include a \$50 GC. Also, include marketing folder from the Club to get New Residents excited about joining the club. Rhonda to report on this. Discuss still how to find when New Residents move in. I would like to see a registration form for all people building and they notify by email their CO date and when occupy the home.
- **Newsletter:** Tobias is going to help with this area and what to include and to start working with Roz on a design layout. We talked about once a month and being about 4 pages. He will need help with content and we should look at Logo Design and maybe pick one to use for Newsletter and Website.
- **Website:** Rhonda to discuss progress on new website and costs. To present at next Board Meeting. Working with Zac Averil on design and function. Also show mock-up of one in progress. Show all areas to include and get feedback. It will link to Directory, Newsletter, Club and many more features.
- **Directory:** Once we get this information it will be on our website with private access to owners. It will need to be kept updated. It will be by last name and by street name. We want to include a map of the neighborhood to show street names. Need update on progress.
- **Social Gatherings:** When should try and have first "Meet Your New Neighbors"? Who will help plan? We talked about having a couple times a year.
- **Meeting with the Club Update on Marketing:** Rhonda to report on this
- **Photos for Website/Newsletter and Events:** Rhonda asked Lynne Turner if she would help with this as she is very talented and will be nice to have original work. Cal Kendrick with the Club also said we could use some of their professional photos too.

**Adjourn**